



Tanderra

OUT ■ OF ■ SCHOOL ■ HOURS

Email: tanderra@sncc.org.au
Web: sncc.org.au
Facebook/Tanderra OOSH

**HOURS OF
OPERATION**
7.00AM -
6.30PM

14 Raymond Rd
Springwood 2777
Ph 4751 5215

Welcome to Tanderra Vacation Care!

A licenced provider of quality out of school hours care for over 30 years
A safe place to play, have fun, try new things and make new friends
A not-for-profit service offering flexible care and low fees

GENERAL INFORMATION

Tanderra Vacation Care caters for primary-aged children during the school holidays in a safe, nurturing environment. Our programme is fun and exciting, offering arts, crafts, sports, games, cooking and much more. We have interesting excursions, incursions and other special events each week. The programme meets the needs and interests of the children and is built around their suggestions, ideas and feedback. We are community-based, not-for-profit and we really care about the needs of children and their families. We aim to provide flexible and affordable care to all families.

BOOKINGS

New enrolments require a complete enrolment form. Each holiday period requires a Vacation Care Booking Form. You can book as many or as few days as you need. Forms can be returned to us via email or in person at our operating address. Additional days may be made via phone, email or in person so long as a booking form is in place.

COST

The full fee is \$52 per child per day. Fees are reduced by Child Care Subsidy which is means-tested and organised through Centrelink. All fees and excursion costs are included in the weekly total payable via direct deposit (bank account or credit card).

ABSENCES

All bookings are payable once made, regardless of the reason or notice period given for an absence. If numbers permit, booked days may be swapped for another day in the same week if notice is given before the day of the absence.

WHAT TO BRING

- Packed morning tea, lunch and afternoon tea—please avoid nut products for the sake of children in attendance with nut allergies. 2 minute noodles are not allowed for reasons of safety and supervision. A frozen drink or ice brick is a good idea to keep meat and dairy products cool.
- Sun-safe hat (broad brimmed, legionnaires or bucket hat please).
- Water bottle and plenty of drinks for the day.
- Swim wear and towel in hot weather (summer time only).
- Suitable clothing and shoes which allow for children to participate in messy activities and are sun-safe.
- Plate of party food for shared party lunch where indicated on programme (no nut products, chips or lollies).
- Spending money on excursions is ok where indicated on excursion details.

EXCURSIONS & VISITORS

All fees for excursions and visitors will be charged to your account and invoiced along with fees for care. All relevant information is provided about the excursions on this form including venue, activities planned, method of transport, times away, costs and what to bring. All staff and children attending on the excursion days participate in the excursion. Some excursions have limited enrolments so please book early to avoid disappointment.

FURTHER INFORMATION

More information regarding our policies and procedures is available in our Family Information Booklet. Please ask for a paper or online version. Further information is also available on request regarding specific policies and procedures.



Springwood Neighbourhood
Centre Co-operative Ltd

Tanderra Vacation Care Booking Form

19th December 2019—24th January 2020

Please complete all relevant sections below and return this page to make a booking (email or hard copy).
An Enrolment Form must be completed (or already on record) in addition to this form.

	CHILD 1	CHILD 2	CHILD 3
NAME			
Date Of Birth			

Please tick requested days of attendance:

THURS 19 Dec			
FRI 20			
MON 23			
TUES 7 Jan			
WED 8			
THURS 9			
FRI 10			
MON 13 Jan			
TUES 14			
WED 15			
THURS 16			
FRI 17			
MON 20 Jan			
TUES 21			
WED 22			
THURS 23			
FRI 24			

Vacation Care Agreement

- I understand that fees are payable for all the days for which my child/ren has been booked including for absences and cancellations.
- I hereby give permission for my child/ren to attend the excursions planned for the days I have booked.
- I am aware of the particulars of the excursion including date, venue, method of transport, proposed activities, anticipated number of staff and children, anticipated ratio of educators to children, departure and return times.
- I am aware that a risk assessment for each excursion will be available to view on request on the day of the excursion.
- I have a copy / access to a copy of the programme including details of all planned activities.
- I understand that my child must wear a hat when playing outside in accordance with the centre's sun safety policy
- I understand that unless I advise the Centre otherwise, staff will enforce the wearing of centre sunscreen in accordance with the service sun safety policy .
- I understand that when on excursions my child may be required to wear a Tanderra t-shirt or identifying badge provided by the Centre.

Signed: _____ Date: _____
(Parent/Guardian)